



## Controlled Open Enrollment Plan (COEP)

In accordance with Florida Statute §1002.31, Florida Charter Foundation, Inc. and its Franklin Academy Charter Schools, referred hereinafter to as "Franklin," hereby adopts this Controlled Open Enrollment Plan (COEP) as part of its controlled open enrollment process beginning with the 2017-18 school year. This COEP defines the parameters under which a parent from any school district in the State of Florida may enroll his or her child at Franklin. Franklin's COEP shall not apply to any child who is subject to a current expulsion or suspension.

### **County of Residence**

Students residing within the same school district may not be displaced by a student from another district seeking enrollment under Franklin's COEP. At the time of application submission through Franklin's online application system, applicants must answer whether the applying student will reside within the same county on or before the first day of school. Students residing within the school district on or before the beginning of the school year will receive preference over students who will not reside in the same school district. All prospective applicants, whether they live within the district or outside of the district, will participate in the random enrollment lottery by completing an online application during the period of time in which the enrollment windows are open.

Prior to the conclusion of the initial enrollment window for each academic year, Franklin Academy will post the capacity, if any, for each campus on the Enrollment page of Franklin's website.

### **Preferences**

Franklin Academy will apply the district preference to all families who either have an address that falls inside of the school district zone, or to families who have an address that falls outside of the district but answer the residency question in the affirmative. If a family residing outside of the district is offered a seat, their offer letter will provide a window of time in which the offer must be accepted. Failure to respond by the posted deadline will result in the offer of enrollment lapsing and being offered to another prospective student.

As with all other preferences, proof of the preference must be presented at the time the offer is accepted. If at the time of acceptance, a prospective student is unable to provide proof of residency confirming residence within the school district, they may request an extension in writing. All written requests for an extension will be granted as a matter of right, and proof of residency must be provided prior to twenty-one (21) calendar days before the first day of school. Failure to request the extension at the time of acceptance will automatically result in a lapse of the enrollment offer, and the enrollment offer being extended to the next student selected under the random enrollment lottery system. Families who request the extension, but fail to provide proof of residency prior to the foregoing deadline are deemed to have

declined their offer of enrollment, and the enrollment offer shall be offered to the next student selected under the random enrollment lottery system.

**FRANKLIN RESERVES THE RIGHT TO RESCIND THE ADMISSION OF ANY APPLICANT ON THE BASIS OF FALSIFIED APPLICATION INFORMATION.** A parent has the right to appeal the school's decision to the Executive Director or his/her designee, which decision shall be made in his or her absolute discretion and will be deemed binding, final and conclusive.

Applicants who reside outside of the district and qualify for an enrollment preference offered by Franklin (e.g. sibling preference or children of active military) will receive a preference in comparison to applicants seeking admission and enrollment under Franklin's COEP and not applicants residing within the school district. For more detailed information regarding the random enrollment lotteries and the allowable preferences, please refer to the Franklin Academy Lottery Rules, which are posted on the website.

### **Capacity**

At the conclusion of the first enrollment window of each academic year, Franklin will make a determination as to whether a campus will have capacity available to offer enrollment to applicants under Franklin's COEP. Franklin will make this determination on a grade level basis rather than at a campus-wide level. If the number of applicants at a particular campus exceeds the available seats at the conclusion of the initial enrollment window, that grade level will be considered "at capacity" and COEP applicants will not be considered for admission. However, if a grade level does not receive enough applications during the initial enrollment window to fill all of the available seats, the seats will first be offered to applicants residing within the district, and then to applicants under the COEP. In all cases, offers shall be made based upon the results of the applicant's position in the random enrollment lottery.

### **Website Disclosures**

The Franklin website shall at all times disclose and identify the current capacity for each of its charters, which shall be based upon and no greater than the capacity permitted under the applicable charter school contract.

### **Transportation**

Any parent whose child is granted admission to Franklin and elects to enroll his or her child at Franklin under Franklin's COEP shall bear all cost and responsibility for transporting his or her child to Franklin.

### **Continued Enrollment**

Any student who enrolls at a Franklin campus under this COEP may remain enrolled at that Franklin campus until the student completes the highest grade level offered at that campus.

### **Title 1 Implications**

Any student who enrolls at a Franklin campus under this COEP who is transferring from a Title 1 school will not continue to receive Title 1 services unless the Franklin campus at which the student enrolls is Title 1 designated school.